

**Pirate Booster Club Board FINAL Meeting Minutes
November 10, 2015**

In Attendance:

Mike Alther	Teja Kics
Jean Choi	Susan Limberg
Rebecca Crow	Jane Myszka
Chris Daly	Lora Schallmoser
Suzanne Dowd	Donna Schneberger
John Helminski	Krista Spaletto
Lisa Helminski	Matt Trembley
Ana Kamath	Ramona Tyack

Matt called the meeting to order at 7:00 p.m.

1. General

- a. September draft minutes reviewed. Motion to approve by Donna and seconded by John. Approved by PHS Pirate Booster Committee.
- b. October financial reports were reviewed. Robin Chopp did our taxes last year and volunteered to do PHS Boosters taxes once again. They are complete and will be mailed. An extra \$2,000 was brought in from a credit card that was not active and we received a check for the funds. A private donation in the amount of \$1,000 was also made to the Boosters.
- c. Meetings will be held on the 2nd Tuesday of every month. The dates will not change. The first hour is for the meeting, and the second hour is for committee work.
- d. Please CC Matt and Alissa on all Booster Business.
- e. Holiday Meeting and Fellowship – Tap House Grill in Palatine, 7pm on December 8th. **Feel free to invited members of your committees, and potential future booster board members.** Food will be provided courtesy of your executive board, but drinks are on your dime. We will have a private room and servers.

2. Committee Reports

- **Craft Fair** – Goal with the vendors was \$12,000 and we ended at \$11,800, which is \$1,500 short from last year's amount. This is a great figure considering all the events that the high school had that day that kept people from attending. Craft Fair donated \$800 to the band for their NYC trip. The best advertising method is Facebook. For only \$38 the Facebook advertisement was seen/shared by 21,500 pages with a 50 mile radius of Palatine. Also solicited vendors via Facebook and there were 563 clicks.

Thank you to Alissa and Joan. Matt for concessions. John and Lisa for the great band performances and volunteers helping vendors getting in and out of the fair. Chris, Melanie and Terri for the Raffle Table which brought in \$1,100. Steph, Lora and Krista for the school store which brought in over \$2,000. Jerri Helms for the Facebook ads, etc. Tim and Rebecca for the dinner auction booth where 13 people signed up for the dinner auction. A huge thank you to all the wonderful high school volunteers for all their help.

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COMMITTEE REPORTS (continued)

- **Pirate Pact** – Missed the opportunity with deadlines for disseminating information. Will need to discuss in the future if we want to continue this next school year.
- **Ways and Means** – A total of \$300 was brought in by Jersey Mikes. Will revisit having another fundraiser with them in the spring. Will discuss with Jersey Mikes to have them have our bar scan at the front counter to scan for students and families who forget the flyer. The next Wendy's night is Thursday, November 12th and Pizza Bella is November 17th.

3. Principal Report

- The next Palatine football game will be Saturday, November 14th at 2 PM.
- The media center has moved to the first floor and demolition and remodeling will be started soon.
- The pool remodeling is on schedule. Once Fremd is complete, PHS will begin. Target date is winter break.
- At the back path (behind the East gym) of the school, seven lights and an emergency call center is being placed.
- Explorer tests will take place on Saturday, December 5th. There is value in this test and it will be continued. Career Cruising is also being implemented this year. Waiting to hear from the state on what tests are best for PHS.
- The craft fair was a success but will will make sure the sound system is in working order next year.

4. New Business

- Open positions for 2016-2017 school year are: President, Vice President, Secretary, Concessions, Craft Fair, Graphic Artist, Newsletter, Post Prom and Publicity. It is crucial we secure a nominating committee soon to reach out in an attempt to secure new chairs.
- Open positions still remaining for this school year are: Graphic Artist and Publicity.
- Mission State and Discussion: A draft mission was worded and is still being drafted. All your input is welcome. This will and needs to be complete by next meeting to approve.
- Bylaw review will be taking place and complete this year.
- Lawyer service is needed from confirming if we need to pay taxes. Right now the state has us paying taxes. We have to go through the state to get this approved. Susan will contact Robin Chopp, tax adviser, to see if she knows of a tax lawyer. This needs to be finalized.
- Is there a Pirate Pete? He will be making his debut on February 5th at Booking with the Pirates, Icompete and games against Fremd. The old Pirate Pete graduated last year and interviews and auditions are underway now for the new Pirate Pete, in a new mascot attire.

Matt adjourned at 7:34.

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PHS Pirate Booster Meeting Schedule: (7:00 p.m. in Principal's Conference Room – except December 8th)

December 8 - Holiday Meeting and Fellowship at the Tap House. Yearbook photo being taken and please invite others who you think is interested in PHS Booster Board. The more the merrier.

January 12

April 12

February 9

May 10

March 8

June 14

Chris Daly
PHS Booster Secretary