

**Pirate Booster Club Board FINAL Meeting Minutes  
January 12, 2016**

**In Attendance:**

Shompita Chatterjee	Jim Mockus
Jean Choi	Jane Myszka
Rebecca Crow	Lora Schallmoser
Tim Crow	Donna Schneberger
Chris Daly	Matt Trembley
Suzanne Dowd	Ramona Tyack
John Helminski	Karen Williams
Lisa Helminski	Steff Woell
Teja Kics	

Matt called the meeting to order at 6:58 p.m.

**1. General**

- a. Agenda reviewed and motion to approve by Donna and seconded by Steff.
- b. September draft minutes reviewed. Motion to approve by Donna and seconded by John. Approved by PHS Pirate Booster Committee.
- c. October financial reports were reviewed and filed for audit.
- d. Meetings will be held on the 2<sup>nd</sup> Tuesday of every month. The dates will not change. The first hour is for the meeting, and the second hour is for committee work.
- e. Please CC Matt and Alissa on all Booster Business.

**D211 Parent University Query**

Jean Choi is attending this query that PHS is establishing. It is comprised of parents, students, community members, ESL, social workers and administrators. PHS is receiving information from these sources and learning to improve their communication to parents and the community.

The D211 Parent University Query would like to know if there are any particular areas where the school needs to better communicate with parents or where information is lacking. An example would be sports. What does the school provide? What is the easiest way that parents can communicate with coaches? Where is the counselor information located and how do parents reach out to them. How do freshman find out when to contact counselors for information? Do parents know about Boosters? A better contact list needs to be on the website of who is doing what at the high school. The PHS website needs to be up-to-date with ALL activities and easier to navigate.

What is the best mode of communication? Should we use Facebook? What time do events start and is there admission cost for certain events? Can Remind 101 be used for all activities as there is an inconsistent use of Remind 101. The PHS website has so much information that it's hard to navigate the site on where to find important information. Parents need information on when colleges are here for career cruising as some parents receive the information and some don't.

**Contact Jean Choi** with any ideas or issues you may have.

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**2. Committee Reports**

- **Dinner Auction** – Dinner auction is 45 days away. Event needs volunteers for the night of the event and helping with grub grab solicitation. Looking for volunteers the night before the event to assist in taking items to the Cotillion. A list of auction items was distributed at this meeting. Lost some key contributors from last year. In need of concert tickets, shows, Blackhawk tickets, Chicago Wolves, Cubs, Bulls, White Sox, golf certificates, cooking classes, brewery tours, airline tickets, hotel stays, etc. Committee is doing well on live auction items. Will have raffles included this year to give exposure to some items with reasonable prices. They will be sold at or low fair market value. Takings some of the items that would be desirable and making them a raffle. The big raffle item will be seven graduation packets with preferred seating, parking. Six of those will be sell outright price and one will be part of the raffle which will include prom tickets, video (whole package). Your bidding number will be on you booklet and everything, except 50/50 and beverages can be purchased by credit card. Dinner Auction items still needed sheet was passed out.

To date 234 people have registered and paid. The goal is to reach 437 or above. Are reaching out to staff, community members, school board, etc.

Jerri Helms is working on Facebook to pass the information along to PHS alumni and formal employees.

Kerry Bloom will be working on the dinner auction program along with Kathy O'Brien.

Will work with consignment shop for memorabilia collectibles.

A VIP table will be held at the dinner auction where drinks are included and Alissa and Matt will be the servers.

**Wine** – Contact Megan Haddad if you would like to donate a bottle of white or red wine. Needs to be \$20 in value. It will be a cork pull this year and no hand picking. Goal is to have 150 bottles of wine available for sale and it can be consumed at this event. Working on a chiller to keep the wine chilled during the event.

**Sponsorship** – Have raised \$4,900 from 13 sponsors. Big ones have committed and we are awaiting payment. Have ten direct cash donations approaching \$1,000.

List of grub grab locations have been compiled and will be distributed. Looking for teachers to donate towards the \$25 gift cards.

Hired events.org to handle the check-in/check-out this year.

**Contact Tim Crow** if you would like to volunteer at this event or have raffle/auction items.

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**3. Principal Report - Mike**

Final exams are approaching. The pool renovations have started. Digging starts at the end of February. Media Center is also underway and most of the demo is complete. Hoping the media project will be complete by mid to end of April. Adult transitions building is being built for the special needs children and the construction students at PHS are assisting in this project. "Students building for students." On February 5<sup>th</sup> Pirate Pete will be revealed at the ICompete and Booking with the Pirates Basketball game. Auditions were held and the announcement of the new Pirate Pete will be made soon. A thank you was given to the Boosters for Pirate Pete and new furniture that was purchased.

**4. New Business**

- Open positions for 2016-2017 school year are: President, Vice President, Secretary, Concessions, Scholarship, Craft Fair, Graphic Artist, Newsletter, Post Prom and Publicity. It is crucial we secure a nominating committee soon to reach out in an attempt to secure new chairs.
- Open positions still remaining for this school year are: Publicity.
- Nominating committee will be organized and it will be changed up. Get a solid up front list and then build a slate as we move forward as we get close to nominations. Subject was brought up to have a few photographers instead of just one so all events are covered and this was all agreed upon.
- Need to seek new members so they can start shadowing the outgoing committees. Question came up on whether some committees should be two-year commitments.
- People who are on the nominating committee should know the description of each committee so it's easier to solicit new committee members.
- Bylaws Committee will consist of Alissa DePue, John Helminski, Jerry Helms and Matt Trembley. Steff motion to approve and Donna seconded. All in favor.
- Wendy's Dine and Share on January 14<sup>th</sup> and Pizza Bella on January 19<sup>th</sup>. A free 4" sub with a purchase of \$20 or more at Pizza Bella.

Matt adjourned at 7:56.

**PHS Pirate Booster Meeting Schedule: (7:00 p.m. in Principal's Conference Room)**

February 9	May 10
March 8	June 14
April 12	

Chris Daly  
PHS Booster Secretary